

# GENERAL INSURANCE ASSOCIATION OF SINGAPORE

## GIA RECORDS MANAGEMENT CENTRE (GIARMC)

### APPLICATION FORM FOR INTERBANK GIRO

#### PART 1: FOR APPLICANT'S COMPLETION (fill in the spaces indicated with ./)

Date: \_\_\_\_\_ / \_\_\_\_\_ Name of Billing Organisation ("BO"): \_\_\_\_\_  
 ./ \_\_\_\_\_ GENERAL INSURANCE ASSOCIATION OF SINGAPORE

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To: Name of Financial Institution: \_\_\_\_\_ Billing Organisation's Customer's Name: \_\_\_\_\_  
 ./ \_\_\_\_\_

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Branch: \_\_\_\_\_ Billing Organisation's Customer's Reference Number: \_\_\_\_\_  
 ./ \_\_\_\_\_

- (a) I/We hereby instruct you to process the BO's instructions to debit my/our account.  
 (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
 (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.

My/Our Name(s): \_\_\_\_\_ My/Our Contact (Tel/Fax) Number(s): \_\_\_\_\_  
 ./ \_\_\_\_\_

My/Our Account Number: \_\_\_\_\_ My/Our Company Stamp/Signature(s)/Thumbprint(s)\*: \_\_\_\_\_  
 ./ \_\_\_\_\_

(As in Financial Institution's records)

#### PART 2: FOR BILLING ORGANISATION'S COMPLETION

Bank	Branch	Billing Organisation's Account No.	Billing Organisation's Customer Reference No.
7 1 7 1	0 0 1	0 0 1 9 0 3 9 7 2 0	# # # # # # # # # # # # # # # #

Bank	Branch	Account No. To Be Debited
# # # #	# # #	# # # # # # # # # # # # # # # #

#### PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: Billing Organisation

This Application is hereby **REJECTED** (please tick) for the following reason(s):

<input type="checkbox"/> Signature/Thumbprint # differs from Financial Institution's records	<input type="checkbox"/> Wrong account number
<input type="checkbox"/> Signature/Thumbprint # incomplete/unclear #	<input type="checkbox"/> Amendments not countersigned by customer
<input type="checkbox"/> Account operated by signature/thumbprint #	<input type="checkbox"/> Others: _____

\_\_\_\_\_  
 Name of Approving Officer Authorised Signature Date

\* For thumbprints, please go to the branch with your identification. # Please delete where inapplicable